

Membership Application Form

NB: In line with GDPR obligations, please note that the information you have provided below will be held at the following places in our organisation – TVFMC Office; given to our Market Managers & Directors for contact purposes regarding market attendance and trading updates; and on the TVFMC Website (www.tvfm.org.uk). Please note that we will never pass your details onto anyone else, except that information you have requested be listed on our website and is therefore in the public domain.

Your Name:		Date:	
Business Name:			
Business Address: Note: Correspondence will be sent to your Business Address unless otherwise indicated.		Home Address:	
Postcode:		Postcode:	
Telephone:		Telephone:	
Mobile:			
Email:			
Website:			
Facebook:			
Twitter:			

Produce

Please tick the box that best describes your core business and list **ALL** the products or produce you intend to sell at Farmers' Markets. Please note that if in the future you change your trade or develop new product lines, you will need to complete a new application form.

<input type="checkbox"/>	1. Baked Goods	
<input type="checkbox"/>	2. Beverages	
<input type="checkbox"/>	3. Dairy & Eggs	
<input type="checkbox"/>	4. Fish	
<input type="checkbox"/>	5. Fruit	
<input type="checkbox"/>	6. Meat	
<input type="checkbox"/>	7. Plants	
<input type="checkbox"/>	8. Preserves and Honey	
<input type="checkbox"/>	9. Vegetables	
<input type="checkbox"/>	10. Other	

Are you a primary or a secondary producer?

<input type="checkbox"/>	Primary	Produce must be grown, reared or caught by the stallholder within 30 miles of our markets
<input type="checkbox"/>	Secondary	Produce must be brewed, pickled, baked, smoked or processed using ingredients from within 30 miles of our markets

We define the local area as within 30 miles of our markets.

Ingredients

If you are making products from raw ingredients (i.e. cakes, bread or beers) **at least 25%** of the ingredients you use must be sourced or grown locally. If you are making meat pies or similar products, the meat must be 100% locally reared. 'Local' means within a 30-mile radius of the market. Labour does not count as the 'local' contribution. Please give details of your local suppliers; you will be required to show receipts to support your application when your accreditation visit takes place. Please note that 'local' does not mean your local butcher or supermarket.

Markets

Please confirm the markets you are interested in attending. Attendance will be subject to availability of space once your application has been processed. Entering the names of TVFMC markets you would like to attend is *not* a guarantee that you will be accepted on any particular market. You need to be within 30 miles of your chosen market(s) for your application to be given priority.

<input type="checkbox"/>	Abingdon	<input type="checkbox"/>	Ascot		
<input type="checkbox"/>	Beaconsfield	<input type="checkbox"/>	Chipping Norton	<input type="checkbox"/>	Didcot
<input type="checkbox"/>	Little Chalfont	<input type="checkbox"/>	Newbury 1 & 2	<input type="checkbox"/>	Purley on Thames
<input type="checkbox"/>	Reading 1 & 2	<input type="checkbox"/>	Windsor	<input type="checkbox"/>	Witney
<input type="checkbox"/>	Woodstock 1 & 2	<input type="checkbox"/>	Charlbury (quarterly)		

Will you personally be attending the markets to sell your produce?

Yes No

If no, please state who else will regularly be at the markets. To qualify to sell at a TVFMC market, produce must be sold by the producer, family member or someone who is directly involved in growing, raising or producing the goods on sale, or those with a good working knowledge of the production process.

Name(s):	
Position:	

Are you a member of any Assurance or Certification scheme (e.g. Organic, LEAF, FABBAL etc.)? If you are, please include a copy of your Certification document with this application.

Yes No

Membership Charges

NB: On approval, before start of trading, all traders must become members of the co-operative by purchasing £1 Share Certificate and paying pro-rata'd Annual Fee of £60 (start of term is 1st November until 31st October). If trader decides not to continue trading within three months of joining, the Annual Membership fee paid will be refunded. Stall Fees will be paid on a per market basis and fee category will be decided by the Committee.

	Due	Fee
Share Certificate	On approval	£1
Stall Fee	Per market	£33 for standard producers/£25 if categorised as Small Producer – Committee to confirm trading category
Membership Fee	Standard Annual Fee – 1 st November until 31 st October – pro-rata basis, reduced fee for traders attending one market or seasonal traders	£60 pro-rata'd by month trading starts

Applicant Statement

Please tick to acknowledge:

- I agree to sell only items that I have produced, grown or raised.
- Only the persons named above will be present at my stall.
- I have read and understood the TVFMC Market Rules dated 2013 and agree to abide by them.
- I understand that Environmental Health and Trading Standards Officers will communicate with the market organiser any issues, which may affect my ability to attend the markets
- I agree to assist in any inspections required to verify the above statement.
- I agree to copy my insurance certificates to the co-operative on my policy's annual renewal and I accept that failure to do so could jeopardise my attendance at markets. I agree to ensure that the cover for both public and product liability will be £5,000,000 each.
- I wish to become a member and shareholder of Thames Valley Farmers' Market Co-operative Ltd, once my initial six month period of trading has completed.

Signed:		Date:	
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Any stallholder who falsifies information on this form will be suspended from trading

Please ensure that the following are included with your application form:

- Evidence that you are already registered with your local council as a food business (if applicable)
- Copy certificates / letters from my insurers* detailing policy numbers and indemnity limit for product insurance and public liability cover (* delete as appropriate).

Cover must be for £5,000,000 public and product liability each.

Please return this form together with enclosures to:
TVFMC Ltd., Unit 37, Boston House, Grove Business Park, Wantage, Oxon OX12 9FF